



MAGYAR SÍ SZÖVETSÉG
FÉDÉRATION HONGROISE DE SKI
UNGARISCHER SKI VERBAND

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CALL FOR APPLICATIONS FOR THE POSITION OF HEAD COACH OF THE ALPINE DIVISION OF THE HUNGARIAN SKI FEDERATION

Subject:

Open call for applications to fill the position of Head Coach of the Alpine Division of the Hungarian Ski Federation.

Announcing Organization:

Hungarian Ski Federation (1101 Budapest, Kőbányai út 49.), hereinafter referred to as the "Federation".

Position Title:

Head Coach of the Hungarian National Alpine Ski Team

Place of Submission:

Hungarian Ski Federation - 1101 Budapest, Kőbányai út 49.

Place of Work:

- Headquarters of the Federation
- Other locations required for task fulfillment, particularly training, training camps, and competition venues as needed.

Direct Supervisor:

Secretary General of the Federation.

Term of Assignment:

Fixed-term from August 1, 2025, to May 31, 2026, extendable by mutual agreement.

Submission Method – in paper format in Hungarian or English:

- 1 signed hard copy in a sealed envelope addressed to the Board of the Hungarian Ski Federation,
- submitted by registered mail or in person (with the applicant's name indicated) to Secretary General Barbara Petrahn.

or electronically in Hungarian or English:

- 1 signed and scanned copy addressed to the Board of the Hungarian Ski Federation, sent to Secretary General Barbara Petrahn (barbara.petrahn@skihungary.hu)

Deadline for Submission:

- In person: by July 15, 2025, 12:00 PM (Barbara Petrahn, Secretary General)
- By post: must arrive by July 15, 2025, 12:00 PM to the MSÍSZ address
- Electronically: by July 15, 2025, 12:00 PM to barbara.petrahn@skihungary.hu

Deadline for Evaluation:

July 29, 2025



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Start Date:

August 1, 2025.

Employment Type:

As required, average of 40 hours/week or full-time

Qualifications and Other Requirements:

- Ski coaching qualification as per Government Decree 157/2004. (V. 18.) Annex, section 6.
- Minimum 5 years of experience as a coach and/or FIS-level athlete
- Alpine skiing expertise
- Proficiency in English with alpine ski-specific terminology
- Clean criminal record, evidenced by official certificate
- Valid EU passport
- Willingness to travel approx. 90 days/season, valid driver's license for at least 3 years and active driving experience
- Proficiency in basic computer skills

Preferred Qualifications:

- Active participation in the sport
- Coaching experience
- Knowledge of additional foreign languages, especially advanced German and French for ski-related terminology
- Familiarity with or willingness to get to know Hungarian athletes up to U16 category
- Existing international network with ski centers, national teams, professional leaders, and coaches; ties to Styria are an advantage
- Good communication and problem-solving skills
- Teamwork skills and aptitude
- Positions or involvement in international federations
- Precision and reliability

Required Application Documents:

- Detailed professional CV including previous workplaces, athletic and coaching history
- Description of professional background
- Motivation letter
- Copies of original diplomas and certifications
- Criminal record certificate (or official confirmation of request)
- Indication of salary expectations

Key Responsibilities:

1. Planning programs for the alpine national teams, coordinating with coaches, and supporting their work.
2. Assisting with logistics for programs coordinated with alpine coaches and national team coaches, including support in organizing accommodations, passes, travel, slope reservations, and managing related finances.
3. Preparing professional materials within the alpine division, involving coaches and clubs as needed.



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4. Preparing monthly reports and detailed quarterly analyses of athletes and their performance.
5. Submitting next month's planned professional and administrative tasks for approval to the Secretary General and division head, including travel plans.
6. Gathering information about club-level work within the division, number of athletes, professionals involved; assisting with training plans and monitoring execution as needed.
7. Making professional recommendations to the Alpine Division Committee, division head, Secretary General, President, and Board.
8. Developing selection criteria, submitting them to the Alpine Division Committee and Board for approval, and ensuring compliance.
9. Recommending team composition for alpine national teams, selecting team members based on approved criteria.
10. Developing selection principles for major events (Olympics, World Championships) and proposing names of participants.
11. Preparing teams for international competitions, organizing and coordinating their travel and participation, and providing professional leadership.
12. Coordinating movement between national teams if professionally justified.
13. Supporting national team preparation.
14. Enforcing training programs for national teams and collecting preparation reports from individually training athletes; personally checking preparation as needed.
15. Informing national team members and coaches of upcoming meetings, camps, and other important events.
16. Organizing tests, time trials, shootouts, joint training sessions, and maintaining records of these.
17. Assigning coaches within the division, coordinating their work, maintaining regular contact with athletes, coaches, and committees.
18. Planning and managing training camps, participating and assisting as needed.
19. Participating in the Federation's competitions (international and national championships) and supporting their smooth execution.
20. Performing additional tasks defined by the Federation related to division development.
21. Assisting with team transport if necessary; the Federation must provide necessary conditions.
22. Participating in division meetings and preparing reports.
23. Assisting with organizing and managing FIS, NC, NJC competitions organized by the Federation.
24. Monitoring equipment inventory and reporting needs for replacement or servicing (e.g., poles, drills, radios, bibs, gate flags, bus, wax).
25. Performing all other professional or administrative/logistical tasks requested by the division head or Secretary General.

Evaluation Criteria:

- Proposals are reviewed by the MSÍSZ Board based on the division head and coaching committee's opinion.
- The MSÍSZ Board approves and appoints the selected head coach.
- The announcer may verify applicants' suitability and authenticity of submitted documents.
- Applicants may be asked to clarify points in their application in writing.
- The winning applicant will be the one best meeting the criteria and providing the strongest



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proposal.

- If the winning applicant withdraws, the Board may select the runner-up.

Formal and Content Requirements:

- Validity requires compliance with the conditions and inclusion of all required attachments.
- Applications will be kept confidential until the process concludes; no information will be shared with third parties or applicants.

Unsuccessful or Invalid Procedures:

The announcer reserves the right to declare the call unsuccessful if:

1. No applications are received,
2. Only invalid applications are received,
3. No applicant meets the required conditions,
4. No contract is concluded with any selected applicant,
5. The Federation declares the procedure invalid.